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FY2017 BUDGET WORK SESSION  
Peach County Board of Commissioners  
5:00 p.m., Monday, June 27, 2016

The Peach County Board of Commissioners held a budget work session at 5:00 p.m., Monday, June 27, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Commissioner Hill and Commissioner Smith in attendance. The purpose of the work session was to give further consideration to the proposed FY2017 Budget requests submitted by the various departments and agencies of Peach County. The budget work session adjourned at 7:15 p.m.

 7-7-2016  
COUNTY ADMINISTRATOR Date

WORK SESSION  
Peach County Board of Commissioners  
5:00 p.m., Tuesday, July 5, 2016

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, July 5, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Vice Chairman Moseley in attendance. Chairman Walker opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on July 12, 2016, as follows:

1. Carla Coley & Ernestine Taylor – Peach County Health Department – Environmental Health Fees
2. Chief Jeff Doles – Fire/EMA – Budget Amendment Request for Overtime
3. Correction to June 14, 2016, Consent Agenda – Triple Point Engineering Proposal
4. Probation Services Agreement – Renewal – Probate Court
5. Amendment to Rental Agreement for Probation Offices in Courthouse
6. Purchasing – Clarice Davis, Purchasing Manager
  - a. Sealed Bid #16-022 – Transfer Switch – Fire Department – Station #3
7. Finance Matters – Michaela Jones, Assistant Finance Director
  - a. Budget Amendments/Transfers
    - i. Risk Management
    - ii. Commissioner Hill – Education & Training
    - iii. Commissioner Lewis – Travel
    - iv. Recreation
    - v. Human Resources
    - vi. Revenues (2)
    - vii. Elections
8. Public Works – Paul Schwindler
  - a. Funding for New Accounts for Peach Recreation Parks
  - b. Quote Acceptance – Pavilion & Bath House Roofs – North and South Peach Recreation Parks
  - c. Request to Refill Office Manager Vacancy
  - d. Quote Acceptance – Byron EMS Roof Replacement
  - e. Health Department Air Conditioning – Add to FY2017 Budget Request
  - f. Rosewood Drive – Determination of Private or Public Road
  - g. Discussion of Peach County Road Right of Way Ordinance
9. Additional Items To Be Placed on Regular Meeting Agenda
  - a. Announcements & Updates
    - i. GTIB Grant Award
10. Setting Meeting Agenda & Consent Agenda for Regular Meeting on July 12, 2016.

The work session adjourned at 7:15 p.m.

 7-7-2016  
COUNTY ADMINISTRATOR Date

WORK SESSION  
Peach County Board of Commissioners  
10:00 a.m., Monday, July 11, 2016

The Peach County Board of Commissioners held a work session at 10:00 a.m., Monday, July 11, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Commissioner Hill in attendance. The purpose of the work session was to meet with representatives from GEBCorp, including Mr. Kale Hodges, Mr. Paul Bates, and Mr. Robert Kim, to discuss options concerning the County's retirement program. The work session adjourned at 11:42 a.m.

*Debra W. Hudson* 8-3-2016  
COUNTY ADMINISTRATOR Date

PEACH COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING JULY 12, 2016

The Peach County Board of Commissioners held its regular meeting at 6:00 p.m., Tuesday, July 12, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members except Commissioner Smith in attendance. Chairman Walker called the meeting to order, and Vice Chairman Moseley opened with prayer. Chairman Walker led the Pledge of Allegiance to the Flag and welcomed those present.

CONSENT AGENDA – July 12, 2016:

1. Correction to Consent Agenda for June 14, 2016: Item #11 in the Consent Agenda for June 14, 2016, included the approval of two engineering proposals provided by Triple Point Engineering. It has been discovered that the engineering costs presented for the Courtland Avenue Entrance into South Peach Recreation Park were misstated. The original consent agenda item was stated as follows:

11. Acceptance of Engineering Quotes for Design of Walking Trails and Courtland Avenue Entrance at South Peach Recreation Park - Public Works: Paul Schwindler, Public Works Director, advised that proposals were received from Triple Point Engineering for providing engineering design services and construction plans for the walking trail expansion project at South Peach Recreation Park and design services and construction plans for the new entrance into South Peach Recreation Park from Courtland Avenue, as follows:

<u>Trail Expansion at South Peach Recreation Park</u>	
Design Development/Field Staking	\$ 3,600.00
Construction Plans	\$ 6,400.00
Landscape Plans/Site Furnishing: Signage	\$ 2,100.00
Survey (If awarded separately)	\$ 9,925.00
	<b>Total: \$ 22,025.00</b>
Survey (If awarded with Courtland Ave)	\$ 6,950.00
	<b>Total: \$ 19,050.00</b>
<u>Courtland Avenue Entrance into South Peach Recreation Park</u>	
Design Development/Field Staking	\$ 3,600.00
Construction Plans	\$ 6,400.00
Landscape Plans/Site Furnishing: Signage	\$ 2,100.00
Survey (If awarded separately)	\$ 9,925.00
	<b>Total: \$ 22,025.00</b>
Survey (If awarded with Courtland Ave)	\$ 6,950.00
	<b>Total: \$ 19,050.00</b>
<b>**Total if both projects are awarded:</b>	<b>\$ 38,100.00</b>

Mr. Schwindler has recommended that the Board accept both quotes from Triple Point Engineering in the amount of \$38,100.00, which will result in a cost savings of \$5,950.00 for topographic surveying.

ACTION REQUESTED: To accept the request from Paul Schwindler, Public Works Director, to approve the proposals from Triple Point Engineering, totaling \$38,100.00, to complete engineering services for the design and preparation of construction plans for the expanded walking trails at South Peach Recreation Park and the new entrance into South Peach Recreation Park from Courtland Avenue, and to authorize the Chairman to sign both proposals on behalf of the Board of Commissioners.

The cost breakdown for the Courtland Avenue Entrance should have been stated as follows:

<u>Courtland Avenue Entrance into South Peach Recreation Park</u>	
Road Design Construction Plans	\$ 10,700.00
<u>Survey and Geotechnical Report</u>	
Geotechnical Report	\$ 5,060.00
Survey (If awarded separately)	\$ 10,675.00
	<b>Total: \$ 26,435.00</b>
Survey (If awarded with Trail Expansion)	\$ 6,950.00
	<b>Total: \$ 22,710.00</b>
<b>**Total if both projects are awarded:</b>	<b>\$ 41,760.00</b>

The corrected engineering costs of \$22,710.00 for the Courtland Avenue Entrance will bring the total project cost for both proposals to \$41,760.00, resulting in a cost saving of \$6,700.00 for topographic surveying.

ACTION REQUESTED: To approve the corrected costs for the engineering proposal submitted by Triple Point Engineering, Inc. for the Courtland Avenue Entrance into South Peach Recreation Park for \$22,710.00, bringing the total of both proposals to \$41,760.00, and to authorize the Chairman to sign both proposals on behalf of the Board of Commissioners. (A copy of the Proposal for the South Peach Recreation Park Trails Extension is attached to Page

382, Minutes Book I, for future reference. A copy of the Proposal for the Courtland Avenue Entrance is attached to Page 385, Minutes Book I, for future reference.)

- 2. Budget Amendment – Overtime - Fire Department: Jeff Doles, Fire Chief/EMA Director, has presented the following budget transfer to cover overtime overages in the Fire Department due to a shortage of staff because of vacations, sick leave, and other personnel issues this year:

Budget Amendment - General Fund - FY2016 – Fire Department
100.5.1599.57.9000 From: Contingency \$ 19,976
100.5.3500.52.3501 From: Fire Call Travel Reimbursement \$ 5,024
100.5.3500.51.1300 To: Salaries - Overtime \$ 25,000

ACTION REQUESTED: To approve the above stated budget amendment to cover additional costs in the Fire Department’s Overtime budget as requested by Fire Chief Jeff Doles.

- 3. Amendment to Rental Agreement #7018 – State Probation Office Space: Marcia W. Johnson, County Administrator, has advised that the State Properties Commission has presented a First Amendment to Rental Agreement #7018 for the office space occupied by the State Probation Office in the courthouse. The amendment reflects the correct area of the premises as 1,177 square feet and exercises its option to renew the Term of the original Agreement for an additional one (1) year for the period beginning July 1, 2016. and ending June 30, 2017.

ACTION REQUESTED: To approve the First Amendment to Rental Agreement #7018 with the State Properties Commission for the offices occupied by the State Probation Office in the courthouse. and to authorize the Chairman to sign the Amendment on behalf of the Board of Commissioners. (A copy of said Amendment is attached to Page 379, Minutes Book I, for future reference.)

- 4. Budget Amendments/Transfers - Various Departments: Michaela Jones, Assistant Finance Director, has presented budget amendments/transfers in various departments to cover overages and to realign budget appropriations to meet financial needs to complete the FY2016 Budget year. as follows:

#1 Budget Amendment - General Fund - FY2016 - Risk Management
100.5.1599.57.9000 From: Contingency \$ 9,928
100.5.1555.52.3100 To: Insurance Other than Employee Benefits \$ 9,928
#2 Budget Amendment - General Fund - FY2016 - Commissioner Hill
100.5.1599.57.9000 From: Contingency \$ 42
100.5.1106.52.3700 To: Education & Training \$ 42
#3 Budget Transfer - General Fund - FY2016 - Roy Lewis
100.5.1104.52.3700 From: Education & Training \$ 172
100.5.1104.52.3500 To: Travel \$ 172
#4 Budget Transfer - General Fund - FY2016 - Human Resources
100.5.1540.53.1708 From: HR Supplies \$ 1,750
100.5.1540.52.3300 To: Advertising \$ 1,750

ACTION REQUESTED: To approve the above stated budget amendments/transfers as recommended by Michaela Jones, Assistant Finance Director, to cover current overages and to realign budget appropriations to meet financial needs for the remainder of FY2016.

- 5. Budget Transfer – Recreation: David Parrish, Recreation Director, has requested the following budget transfer to cover current overages and to meet financial needs for the remainder of FY2016, as follows:

Budget Transfer - General Fund - FY2016 - Recreation
100.5.6100.52.3600 From: Dues & Fees \$ 4,468
100.5.6100.51.1300 To: Salaries - Overtime \$ 667
100.5.6100.51.1200 To: Salaries - Temporary \$ 3,801
\$ 4,468

ACTION REQUESTED: To approve the above stated budget transfer as requested by David Parrish, Recreation Director, to cover current overages and to realign budget appropriations to meet financial needs for the remainder of FY2016.

- 6. Budget Amendment – Revenues – GEMA Funding: Michaela Jones, Assistance Finance Director, has advised that \$500.00 was received from the Georgia Emergency Management Agency as reimbursement to the County to assist with paying for required training received by Jeff Doles, EMA Director. She has requested the following budget amendment to reflect this unanticipated revenue:

Budget Amendment – General Fund - FY2016 – EMA
100.33.4152 Increase GEMA Grant for Civil Defense \$ (500)
100.5.3920.52.3700 Increase Education & Training \$ 500
\$ -0-

**ACTION REQUESTED:** To approve the above stated budget amendment as recommended by Michaela Jones, Assistant Finance Director, to reflect the unanticipated revenue received from GEMA as reimbursement for the cost of required training for the EMA Director.

7. **Budget Amendment – Revenues – FY2016 Closeout Process:** Michaela Jones, Assistant Finance Director, has requested the following budget amendment as part of the closeout process for the revenues recorded in the FY2016 General Fund Budget:

<u>Budget Amendment – General Fund - FY2016 - Revenues</u>			
100.31.1120	Increase	Real Property – Timber - Current Year	\$ (13,271)
100.31.1200	Increase	Real Property - Prior Year	\$(626,973)
100.31.6200	Increase	Insurance Premium	\$ (44,932)
100.31.6300	Increase	Financial Institution Tax	\$ (308)
100.34.1120	Increase	Probation Fee	\$ (3,297)
100.34.1935	Increase	Web Subscriptions	\$ (2,575)
100.34.3901	Increase	Indigent Defense Fee	\$ (50)
100.34.4131	Increase	PW–Sanitation-Sale of Recycle Materials	\$ (455)
100.34.7200	Increase	Activity Fees - Recreation	\$ (2,271)
100.35.1440	Increase	Court Ordered Restitution	\$ (1,000)
100.38.2000	Increase	Telephone Commissions	\$ (42)
100.38.9000	Increase	Other Miscellaneous Revenues	\$ (7,558)
100.39.2100	Increase	Sales of Fixed Assets	\$ (9,818)
100.1599.57.9000	Increase	Contingency	<u>\$ 712,550</u>
			<u>\$ -0-</u>

**ACTION REQUESTED:** To approve the above stated budget amendment as recommended by Michaela Jones, Assistant Finance Director, as a part of the closeout process for the revenues recorded in the FY2016 General Fund Budget.

8. **Budget Transfers – Board of Elections & Registration:** Ms. Marsha Gosier with the Board of Elections and Registration Office, has provided the following budget transfers to cover deficit line items and to ensure that funding is available to settle outstanding balances and cover the cost of day to day operations of the Board of Elections Office. She has also advised that temporary employees will be needed on a full-time basis during the months of July and August.

<u>Budget Transfer - General Fund - FY2016 - Elections</u>			
100.5.1400.51.1100	From:	Salaries - Regular	\$ 15,000
100.5.1400.52.3850	From:	Contract Labor	\$ 7,000
100.5.1400.52.3700	From:	Education & Training	\$ 3,000
100.5.1400.52.3250	From:	Postage	\$ 1,377
100.5.1400.52.3300	From:	Advertising	\$ 500
			<u>\$ 26,877</u>
100.5.1400.51.1200	To:	Salaries – Temporary	\$ 12,000
100.5.1400.52.1310	To:	Computer Service Maintenance	\$ 6,500
100.5.1400.53.1701	To:	Voter Registration & Election Supplies	\$ 8,377
			<u>\$ 26,877</u>

**ACTION REQUESTED:** To approve the above stated budget transfers as requested by Ms. Marsha Gosier with the Board of Elections & Registration Office to cover deficit line items and to ensure that funding is available to settle outstanding balances and cover the cost of day to day operations of the Board of Elections Office and to provide the funding to pay temporary employees on a full-time basis during the months of July and August 2016.

9. **Acceptance of Negotiated Quote for Park Pavilion and Bath House Roofs - Public Buildings:** Paul Schwindler, Public Works Director, advised that the County's roofing consultant has negotiated with L. E. Schwartz & Sons and Upshaw Construction to replace the picnic pavilion roofs at North and South Peach Recreation Parks. L. E. Schwartz submitted a quote for \$20,500.00, and Upshaw Construction submitted at quote for \$23,900.00. Mr. Schwindler has recommended that the Board accept the lowest quote from L.E. Schwartz & Sons for \$20,500.00 and to approve the following budget amendment to appropriate the balance of funding needed over the amount originally appropriated for this purpose:

<u>Budget Amendment - General Fund - FY2016 – Public Buildings</u>			
100.5.1599.57.9000	From:	Contingency	<u>\$ 2,470</u>
100.5.1565.54.1302	To:	Capital - Buildings (Roof)	<u>\$ 2,470</u>

**ACTION REQUESTED:** To approve the quote submitted by L.E. Schwartz & Sons in the amount of \$20,500.00 to replace various picnic pavilion, dugout, bath house, and score booth roofs at North and South Peach Recreation Parks, and to approve the above stated budget amendment to appropriate the balance of funding needed over the amount originally appropriated for this purpose.

10. **Request to Advertise Full Time Office Manager Position:** Paul Schwindler, Public Works Director, has submitted a request to advertise and refill a full time Office Manager vacancy in the Public Works and Planning & Zoning Departments.

**ACTION REQUESTED:** To approve advertising and refilling a full-time Office Manager vacancy in the Public Works and Planning & Zoning Departments as requested by Paul Schwindler, Public Works Director.

Commissioner Lewis moved to approve the Consent Agenda as presented. Vice Chairman Moseley seconded the motion. Motion carried unanimously.

**AGENDA:**

Commissioner Lewis moved to approve the Regular Agenda after the removal of Item #4 under Old Business, Paul Schwindler – Approval of Quotes – EMS Byron – Roofing Replacement. Commissioner Hill seconded the motion. Motion carried unanimously.

**MINUTES:**

Regular Meeting – June 14, 2016 – Commissioner Hill moved to approve the minutes as presented. Vice Chairman Moseley seconded the motion, and the motion carried unanimously.

**ANNOUNCEMENTS & UPDATES:** (None)

**APPEARANCES:** (None)

**OLD BUSINESS:**

Ms. Carla Coley, North Central Health District Environmental Health Director, and Ms. Ernestine Taylor, Office Manager for the Peach County Health Department, presented the proposed changes in the Environmental Health Fee Schedule for Board consideration. The proposal indicated that the increases would be implemented over a two year period rather than all in one year. After discussion, Commissioner Lewis moved to approve the proposed changes to the Environmental Health Fee Schedule including the two year implementation period, as follows:

**Peach County Board of Health - Fees Charged for Environmental Services**

<b>A. Food Service</b>	<b>Current Fees</b>	<b>Year 1</b>	<b>Year 2</b>
New Application /Annual Inspection Fee (excludes Mobile/Extended Units)	\$ 150.00	1) Up to 50 seats \$175 2) 51 to 100 seats \$225 3) 101+ seats \$275	1) Up to 50 seats \$200 2) 51 to 100 seats \$300 3) 101+ seats \$400
Temporary	\$ 25.00	\$ 40.00	\$ 50.00
Temporary - Additional Cost per day	\$ 10.00	\$ 10.00	\$ 10.00
Plan Reviews	\$ 200.00	\$ 200.00	\$ 200.00
Mobile/Extended Units - Annual Fee	\$ -	\$ 100.00	\$ 100.00
Change of Ownership / Turn-key	\$ -	\$ 75.00	\$ 75.00
<b>B. On-Site Sewage</b>	<b>Current Fees</b>	<b>Year 1</b>	<b>Year 2</b>
Site Evaluation - Residential	\$ 150.00	\$ 175.00	\$ 200.00
Site Evaluation - Secondary Residential	\$ -	\$ 100.00	\$ 100.00
Site Evaluation - Technical Residential	\$ 250.00	\$ 250.00	\$ 250.00
Site Evaluation - Commercial < 500	\$ 150.00	\$ 200.00	\$ 250.00
Site Evaluation - Commercial 501 - 999	\$ 200.00	\$ 275.00	\$ 350.00
Site Evaluation - Commercial > 1000	\$ 250.00	\$ 350.00	\$ 450.00
Site Evaluation - Community	\$ -	\$ 550.00	\$ 550.00
Repair Evaluation - Residential	\$ 50.00	\$ 90.00	\$ 100.00
Repair Evaluation - Commercial	\$ 50.00	\$ 140.00	\$ 225.00
System Addition/Modification	\$ 50.00	\$ 90.00	\$ 100.00
Existing System Evaluation	\$ 50.00	\$ 65.00	\$ 75.00
Re-issue permit due to Pending Expiration (no site visit required)	\$ -	\$ 25.00	\$ 25.00
Re-issue permit due to Expiration/Changes (site visit is required)	\$ -	\$ 50.00	\$ 50.00
Subdivision Plan Reviews	\$ 125.00	\$ 140.00	\$ 150.00
Plan Review - Additional Cost per Lot	\$ 5.00	\$ 8.00	\$ 10.00
<b>Maintenance and Portable Sanitation</b>			
Annual Permits	\$ 100.00	\$ 100.00	\$ 100.00
Inspection fee each additional truck	\$ -	\$ 50.00	\$ 50.00
<b>C. Tourist Accommodations</b>	<b>Current Fees</b>	<b>Year 1</b>	<b>Year 2</b>
New Application /Annual Inspection Fee	\$ 150.00	1) Up to 50 rooms \$150 2) 51+ rooms \$175	1) Up to 50 rooms \$150 2) 51+ rooms \$200
Plan Review	\$ 200.00	\$ 200.00	\$ 200.00
Change of Ownership/Turn-key		\$ 75.00	\$ 75.00

D. Public Swimming Pools and Spas	Current Fees	Year 1	Year 2
New/Annual Inspection Fee (Seasonal)	\$ 200.00	\$ 200.00	\$ 200.00
New/Annual Inspection Fee (Year-Round)	\$ 200.00	\$ <b>250.00</b>	\$ <b>275.00</b>
Plan Reviews	\$ 100.00	\$ <b>175.00</b>	\$ <b>250.00</b>
Change of Ownership / Turn-key	\$ -	\$ 75.00	\$ 75.00
E. Individual Water Supply	Current Fees	Year 1	Year 2
Site Evaluation for Well Construction	\$ 130.00	\$ 130.00	\$ 130.00
Evaluation of Existing Well	\$ 90.00	\$ 90.00	\$ 90.00
Bacterial Sample - Certified Lab	\$ 90.00	\$ 90.00	\$ 90.00
Bacterial Sample - In house	\$ 50.00	\$ 50.00	\$ 50.00
Non-Public Water Sample Initial Approval	\$ 280.00	\$ 280.00	\$ 280.00
Non-Public Water Sample Annual Test	\$ 280.00	\$ 280.00	\$ 280.00
F. Body Art Studios	Current Fees	Year 1	Year 2
New/Annual Inspection Fee (Studio)	\$ -	\$300.00/\$50.00	\$300.00/\$50.00
Plan Review	\$ -	\$ 200.00	\$ 200.00
Artist Licence - Tattooist	\$ -	\$ 150.00	\$ 150.00
Artist Licence - Body Piercer	\$ -	\$ 150.00	\$ 150.00
Guest Body Art Licence	\$ -	\$ 50.00	\$ 50.00
Temporary Facility	\$ -	\$ 50.00	\$ 50.00
G. Miscellaneous	Current Fees	Year 1	Year 2
Missed Appointment (must cancel within one hour)	\$ -	\$ 50.00	\$ 50.00
Late Fee for all Program Billing	\$ -	\$ 100.00	\$ 100.00
Establish Waiver/Variance Request Fee	\$ -	\$ 75.00	\$ 75.00

Fees in black will remain unchanged or will be reduced.  
 Fees in green are services that have always existed for which fees were not captured.  
 Fees in orange are new and have been recently approved by the Peach County BOH  
 A fee in red denotes an increase in an existing fee.

Vice Chairman Moseley seconded the motion, and the motion carried unanimously.

Ms. Marcia Johnson, County Administrator, presented the proposed renewal to the agreement between Georgia Corrections Corporation and the Peach County Probate Court to provide general probation supervision services and pre-trial supervision services. She advised that the changes made by County Attorney Jeff Liipfert in last year's agreement have now been incorporated into the proposed agreement renewal. County Attorney Liipfert indicated that he was in agreement with the proposed renewal as presented. After discussion, Commissioner Hill moved to approve the renewal Agreement as presented. Vice Chairman Moseley seconded the motion, and the motion carried unanimously. *(A copy of said Agreement renewal is attached to Page 380, Minutes Book 1, for future reference.)*

Ms. Clarice Davis, Purchasing Manager, presented Sealed Bid #16-022 for the Transfer Switch at Fire Station #3. Two bids were received, as follows:

- Power Services, LLC      \$ 7,660.25
- Signal Point Systems    \$12,694.00

Ms. Davis advised the Board that \$12,000.00 was appropriated in the FY2016 Budget for this purpose, and Jeff Doles, Fire Chief, has recommended going with the low bid from Power Services, LLC in the amount of \$7,660.25. This will also leave enough funds to pour the concrete pad for the generator. After discussion, Vice Chairman Moseley moved to approve the low bid with Power Services, LLC in the amount of \$7,660.25 as presented. Commissioner Hill seconded the motion, and the motion carried unanimously.

NEW BUSINESS: (None)

There being no further business to come before the Board at this Regular Meeting on this date, Vice Chairman Moseley moved to adjourn at 6:08 p.m. Commissioner Hill seconded the motion, and the motion carried unanimously.

Meeting adjourned.

August 9, 2016  
 APPROVED:  
  
 CHAIRMAN

PEACH COUNTY  
 BOARD OF COMMISSIONERS  
 BY:   
 COUNTY ADMINISTRATOR

PUBLIC HEARING  
PEACH COUNTY BOARD OF COMMISSIONERS  
PROPOSED FY2017 PEACH COUNTY BUDGET  
5:00 p.m., Monday, July 18, 2016

The Peach County Board of Commissioners held a public hearing at 5:00 p.m., Monday, July 18, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, to receive public comment concerning the proposed FY2017 Budget. All Commissioners except Commissioner Lewis and Commissioner Smith were in attendance. Chairman Walker welcomed the following persons who were also in attendance:

**COMMISSIONERS' STAFF:**

Michaela Jones, Assistant Finance Director  
Rich Bennett, Information Systems Manager  
Marcia Johnson, County Administrator

**OTHER GUESTS:**

Terry Deese, Sheriff  
John Edwards, Peach County Sheriff's Department  
Mike Smith, District Attorney's Office  
W. L. Brown, Tax Commissioner  
Billy Crump, Lakay Enterprises

Several reports were made available to those in attendance providing the proposed budgets for the General Fund and Special Revenue Funds for FY2017. Chairman Walker called upon Michaela Jones, Assistant Finance Director, to give a brief overview of the proposed FY2017 Budget.

Ms. Jones advised that the proposed General Fund budget presented revenues of \$17,004,069.00, which included an appropriation of \$500,000.00 from prior year Fund Balance. Proposed General Fund expenditures for FY2017 were also presented as \$17,004,069.00, which included an appropriation of \$419,676.00 in Contingency to fund unexpected necessities during the FY2017 Budget year.

Ms. Jones advised that the budgeted expenditures are up 5.08% from FY2016, although the proposed FY2017 funding for most individual departments remained the same or, in some cases, less than the amounts appropriated in the FY2016 Budget. She advised that funding was added to the FY2017 Budget to meet new federal requirements in the Fair Labor Standards Act effective December 1, 2016, and to meet the increased cost of providing benefits to County employees.

Ms. Jones reviewed a chart indicating the percentages of the different components of the overall proposed General Fund Budget, which showed that the largest percentage, 20.27%, was allotted to the Sheriff's Office and the Peach County Law Enforcement Center. Other percentages discussed were Other Public Safety at 15.27%, which included the Fire Department, Ambulance Service, Coroner, E911, Emergency Management, and Forest Resources, Other Community Services at .54%, which included the County Agent, the Senior Center, Tourism, and the appropriation for Literacy Education in Economic Opportunity, and the category Other at 5.71%, which included those appropriations designated as Other General Government, including the appropriation for Contingency.

Chairman Walker advised that the cost of providing benefits to County employees has increased over his time in office. He stated that the Board has been reviewing options for controlling this increase, including looking at other ways of funding retirement benefits. Currently the cost of benefits makes up almost 1/5 of the total General Fund Budget. He also pointed out the importance of maintaining a Special Purpose Local Option Sales Tax, which has been applied in the proposed budget for nearly all of the capital appropriations for the coming budget year.

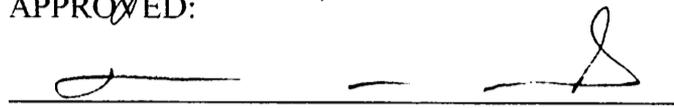
Tax Commissioner W. L. Brown addressed the Board and advised that this has been a challenging year dealing with the software providers that maintain the program that produces the final tax digest information. The digest numbers provided thus far have been pulled from preliminary digest information provided by the Tax Assessors' Office, and he hopes to have the final digest numbers available within three (3) business days prior to the Board of Commissioners setting the millage rate next week. He stated that the software provider has changed hands three (3) times in the last three (3) years, and customer service has suffered through the transition.

Chairman Walker asked those present if they had any questions or comments about the information provided or wanted to address any other budget concerns with the Board as part of the public hearing.

Tax Commissioner W. L. Brown advised the Board that it is his intent to have tax bills out by the middle of September, which will provide additional time for taxpayers to pay their bill.

Chairman Walker advised that a Called Meeting is scheduled for 11:00 a.m., Tuesday, July 26, 2016, to adopt the millage rate to be applied to the 2016 Tax Digest.

Chairman Walker again asked if there were any further comments or questions from those in attendance. There being none, Chairman Walker declared the public hearing on the Proposed FY2017 General Fund and Special Revenue Budgets closed at 5:25 p.m.

August 9, 2016  
APPROVED:  
  
CHAIRMAN

PEACH COUNTY  
BOARD OF COMMISSIONERS  
BY:   
COUNTY ADMINISTRATOR

CALLED MEETING  
Peach County Board of Commissioners  
11:00 a.m., Tuesday, July 26, 2016

The Peach County Board of Commissioners held a Called Meeting at 11:00 a.m., Tuesday, July 26, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Commissioner Smith in attendance. Chairman Walker welcomed those present and advised that the purpose for the Called Meeting was to consider the approval of the County and Board of Education millage rates to be applied to the 2016 Peach County Tax Digest.

Chairman Walker advised that the County has proposed to have the millage rate that will be applied to the 2016 Peach County Tax Digest remain unchanged at 14.555 mils. The Peach County Board of Education has provided a letter indicating that on July 22, 2016, it also approved to allow their millage rate to remain unchanged at 17.000.

Commissioner Lewis moved to adopt the millage as presented with the Peach County millage at 14.555 mils and the Peach County Board of Education school millage at 17.000 mils and to authorize Chairman Walker to sign all required millage documents, as follows:

***(Document #1: Letter to Georgia Department of Revenue adopting Countywide Millage on 2016 Tax Digest)***

*July 26, 2016*

*Director Ellen Mills  
Georgia Department of Revenue  
Local Government Services Division  
4125 Welcome All Road, Suite 701  
Atlanta, Georgia 30349*

*Dear Director Mills:*

*This is to certify that the Peach County Board of Commissioners has adopted the following millage rates for the 2016 tax year:*

<i>County M&amp;O -----</i>	<i>17.606</i>
<i>Deduct Rollback for Local Option Sales Tax -----</i>	<i>3.051</i>
<i>Net Maintenance &amp; Operations Incorporated Areas -----</i>	<i>14.555</i>
<i>Deduct Rollback for Insurance Premium -----</i>	<i>0.000</i>
<i>Net Maintenance &amp; Operations Unincorporated Areas -----</i>	<i>14.555</i>

*\* Insurance Rollback is being used for the unincorporated area of Peach County in the amount of \$679,190.94 for fire service.*

*Melvin E. Walker, Jr.*  
*Melvin E. Walker, Jr., Chairman  
Peach County Board of Commissioners*



Commissioner Hill seconded the motion, and the motion carried unanimously.

Chairman Walker advised that Fire Chief Jeff Doles has been notified that the application for the FY2015 Assistance to Firefighters Grant application submitted on behalf of the Peach County Fire Department has been accepted and approved to receive grant funding in the amount of \$297,551.00 to purchase replacements to their self-contained breathing apparatus inventory. Vice Chairman Moseley moved to formally accept the FY2015 Assistance to Firefighters Grant and to accept the County's commitment to fund \$29,755.00 as the required 10% cash match of the total project cost of \$327,306.00. Commissioner Hill seconded the motion. Motion carried unanimously.

Chairman Walker presented a proposed letter to Mr. Michael Mahan with the State Properties Commission providing a written offer to the Georgia Department of Human Services to purchase Wing E at the Spruce Street Complex at 700 Spruce Street, Fort Valley, Georgia, for the nominal fee of \$100.00. Wing E is the current location of the Peach County Department of Family and Children Services. The letter states that the offer includes a stipulation that ownership of the building will be returned to Peach County in the event that the Georgia Department of Human Services no longer utilizes the building to provide the Department's services. Commissioner Hill moved to approve sending the letter and to authorize the Chairman to sign the letter on behalf of the Board of Commissioners. Vice Chairman Moseley seconded the motion. Motion carried unanimously.

There being no further business to come before the Board at this Called Meeting, Commissioner Hill moved to adjourn at 11:04 a.m. Vice Chairman Moseley seconded the motion. Motion carried unanimously.

Meeting adjourned.

August 9, 2016  
APPROVED

PEACH COUNTY  
BOARD OF COMMISSIONERS

[Signature]  
CHAIRMAN

BY: [Signature]  
COUNTY ADMINISTRATOR

WORK SESSION

Peach County Board of Commissioners  
5:00 p.m., Wednesday, August 3, 2016

The regular monthly work session of the Peach County Board of Commissioners was re-scheduled from 5:00 p.m., Tuesday, August 2, 2016, to 5:00 p.m., Wednesday, August 3, 2016, to take place in Commission Chambers at 213 Persons Street, Fort Valley, Georgia. Chairman Walker and Commissioner Hill were in attendance. Chairman Walker advised those present that he and Commissioner Hill could listen to the presentations prepared by those attending. However, without a quorum, he and Commissioner Hill would not be able to set the consent agenda at the end of the meeting, which would require that those attending would have to make their presentations again at the regular monthly meeting on August 9, 2016, when a quorum of Commissioners is present.

Marcia Johnson, County Administrator, advised that the Peach County Code of Ordinances states:

*"... If a quorum is not attained within thirty minutes, the meeting will be rescheduled by the chairman with the approval of the commissioners present."*

Chairman Walker asked if there was a possibility that a quorum would be attained. April Hodges, Assistant County Clerk, advised that Vice Chairman Moseley and Commissioner Lewis would not be in attendance. However, she had sent a message to Commissioner Smith inquiring if he would be attending. She stated that she had not yet received a response to her inquiry. Commissioner Hill attempted to telephone Commissioner Smith, but was unable to make contact.

Therefore, Chairman Walker advised those present that the meeting would recess for thirty minutes to determine if a quorum would be attained.